

HAMILTON PARK ANNUAL GENERAL MEETING

10.00am – Saturday 24 October 2026

1. **Welcome and opening comments by the voluntary chairperson:** Derek Pendavingh
2. **Apologies received:** Els Pendavingh, Ian and Doreen Wheeler, Don and Sally White, Gillian Derezyckj

3. **Present – List to be circulated**

Tina Norton	Frank Wellman	Paul Sait	Carole Ockenden
Elizabeth McKimmie	Douglas McKimmie	Greg George	Gill Althorp
Susan Murnane	Trish Sait	Marg Newey	Pam Owen
Greg Betts	Lyn Fletcher	Heather Betts	Malcolm Grosse
Patricia Grosse	Margaret Butt	Graeme Butt	Ruth Pendavingh
Bob Shaw	Marcus Ludeman	Evan White	Tony Rak
Rewa Wallace	Hannah Walsh	Sam Walsh	Marion Rak
Derek Pendavingh	Alyse Owen	Zac Hedin	Diane Peacock

4. **Minutes of Annual General Meeting held on 9th November 2024**

Motion: That the minutes of the Annual General Meeting held at 26 Kurrajong Lane on Saturday 25th October be accepted as a true and correct record of that meeting.

Moved Pam Owen

Seconded Gill Althorp- unanimous

5. **Business arising from the above minutes to be discussed under 'General Business'**

6. **Reports: Attached to the document (pages 4+)**

Past Chairperson's report: Presented by Derek Pendavingh

Water storage report: Derek Pendavingh

Financial report: Marion Rak- Available on the website

Parklands Report: Derek Pendavingh

Moved: Derek Pendavingh

Seconded: Diane Peacock- Unanimous

7. **Adoption of the Audited Financial Statements**

Motion: That the audited financial statements of the Hamilton Park Co-operative Limited for the year ended 30th June 2026 as tabled, be adopted by the meeting.

Moved: Marion Rak

Seconded: Ruth Pendavingh- Unanimous

8. **Appointment of Auditor**

Proposed Motion: That **Prime Business group** be reappointed as auditors for the 2026-2027 period.

Moved: Derek Pendavingh

Seconded: Tina Norton- Unanimous

9. **General Business:**

1. **H.P. Management Fees and Water Rates**

That the billing for the two-year period from October 2024 to October 2026 will be for water usage over that period at \$1.10 /KL plus a one year Management Fee of \$250.

Moved: Derek Pendavingh

Second: Diane Peacock- Unanimous

2. Set management fees and Water rates 2026-2027: Be increase by CPI= 4% to \$1.20 /KL Management fee to stay the same (\$250)

Moved: Carol Ockenden Seconded: Lyn Fletcher- Unanimous

3. Inclusion of Grants estate as members of HP co-operative.
4. A short defib training session will be conducted at the conclusion of today's meeting.
5. Container deposit revenue recovery
Officially thank Derek and Ruth Pendavingh for all their help with this.

Moved: Tina Norton Seconded: Gill Althorp

6. Social community- Is there anyone willing to take on the social community role?

10. Questions without notice

Call out for assistance: We would like to encourage any residents of Hamilton Park to help build our community by joining the Board. Or, if being a Board member is too big a commitment at the moment, to contribute your 'particular set of skills' occasionally, by letting us know that you would be willing to be contacted for particular projects.

We would like a board member who would lead Social and Community events, planning and organising volunteers to arrange community get-togethers throughout the year.

We would especially like to hear from you if you have small business experience and can advise on cash management, including cash-flow forecasting.

Also, as our water supply is so vital, we are keen to find people who have (practical) skills to contribute to our Water Supply Operations group or would like to learn some. We are hoping to develop a core group of three or four people with knowledge of the water system to respond to HP water needs as required.

- Frank has put his hand up to help out.
- Itemise the notes under the audit financial report so that members can understand every expense.
- Look at getting park benches to place around the park land- Malcolm Grosse will investigate a company who may be able to help.
- Aging water system- Making sure we have a reserve to be able to fix it when required.
- Print off the notes Frank has created to assist with the operations of Hamilton Park.

11. Election of Directors

Election of Directors to replace retiring directors be carried out in accordance with Rule 43

Ian O'Brien (Retiring)

Dianne Peacock (Retiring)

Nominations received in accordance with Rule 42 from

Derek Pendavigh: Parklands (Standing for Re-election)

Marion Rak: Finance (Standing for Re-election)

Alyse Owen: Communications (Standing for Re-election)

Els Pendavigh: Secretary (Standing for Re-election)

Steph Grigg (Standing for Re-election)

Greg George (Standing for Re-election)

Gillian Althorpe (Standing for Re-election)

Proposed Motion – "That the 2026/27 Board Members standing for re-election be elected as above."

Moved: Pam Owen Seconded: Lyn Fletcher- Unanimous

12. Next Annual General Meeting - to be held in October 2027

Hamilton Park – Chairpersons Report - AGM 24th October 2026

At our last AGM we were facing considerable difficulty in obtaining public liability insurance for our co-op. We had exhausted all the usual possibilities and we had only had one offer for cover at around \$20k/year, but this was still not certain. Following the meeting considerable effort was put into securing cover. Doreen Wheeler took on this task and after several weeks of searching and contacting companies, we had an offer that was acceptable, in both terms and financially from a company we could work with.

The company was KBI who specialise in these policies for NFP groups such as ours. Along this journey we were advised often that we should also have indemnity insurance for the board members that are giving their time and efforts without any reward.

We have now both of these policies in place and when our volunteer policy become due we will also ask for a quote from KBI as they are also able to offer this cover to us.

Thanks to Doreen for her untiring efforts to resolve this for our community.

Properties continue to sell in HP and we continued the trend of young families moving into our community.

Since our last AGM, we have increased our number of board members which will revitalise the board. This new blood will bring new enthusiasm and ideas to our community. At the same time, we are also losing members, I retired as chair in June 2026 and will leave the water role at the end of summer. Dianne Peacock, our newsletter editor is also leaving us, she has contributed to our community for the last seven years, celebrating our community and informing us all of what is happening at HP.

The board continues to work to keep Hamilton Park being a “great place to live” so consider how you can be involved. We are a unique community, one of only two such communities in Victoria and we are continuing to build on the work of those before us as we self-manage our parklands and water systems.

Remember there is “no they, just us” at Hamilton Park so consider how you can help. If the board is not for you, come along to one of our working bees and help maintain our unique parklands and facilities.

Ian O'Brien

Chair and Water distribution

HP Water Storages & Distribution report - AGM 2026

This year has been relatively un-eventful for the water storages portfolio.

We started summer period with near full storages and with the Stage two restrictions in place as we expected that it would be a long hot summer. Without these restrictions we would have depleted our storages significantly and we always plan to have some capacity in hand for firefighting if required.

There was still considerable strain on our system however as high use residents found when their meters were blocking up and needed to be cleared.

At the end of summer, we still held a small reserve in the bottom dam and without any increase in restrictions, well done to those who complied with the restrictions.

At the start of the winter period it looked as though we were in for a dryer than normal season, and once there was flow in 15 Mile creek we started pumping. We hoped that this would only be for a short time as the high cost of diesel, \$2.50 to near \$3/litre needed to be balanced against having water in our system. We only operated the pump for a total of 459hrs (~19Days) before the rains came.

As we moved into spring we were getting significant flows into our storages which have continued until today as the spring rains continue to fall in regular cycles.

We will start the summer season with full storages and no restrictions, but the usage will be monitored and if necessary restrictions will be re-introduced to ensure that we still have adequate levels in our system at the end of summer.

As a somewhat unrelated issue we will be replacing our telemetry link to the tanks in the near future as outlined last year.

On a personal note, I will be retiring from HP water at the end of summer, a position that I have held for the last ten years. I would like to acknowledge everyone who has assisted me along this journey, often when there have been emergencies, I could not have done it alone.

I like to pay a special tribute to Peter Ockenden who was my mentor. For his advice in my early days with his calm approach, his accumulated knowledge and his attention to detail with reading of water meters. We all miss Peter's smiling face in some way.

One final note, most of us we could not live at HP without our water supply system, consider becoming involved, it is a rewarding role, there is a line of experienced people to provide advice when required.

Ian O'Brien

Water storages

Hamilton Park AGM 24 October 2026

Parklands Report

Working Bees are the main way that we look after the Hamilton Park common land areas.

Over the last year the work undertaken by the Working Bees have included:

- Mowing /clearing bushland tracks to keep them open and safe for walkers
- Mowing the various open areas. I am also grateful for all the residents who keep the grasslands adjacent to their property mowed.
- Whipper snipping around the dam banks
- Cutting up and removal of fallen trees after storms
- Removing small trees and regrowth on the dam banks
- Removal of invasive vegetation from the drainage channels

Environmental and Cultural Burns

We continue to work with the local Bangerang traditional owners group to undertake a series of cool burns in the grasslands and bushland areas.

We recently did a small, successful cool burn adjacent to the community centre where you can see the results.

These cool burns are being done as a method of weed control and encouraging the growth of native grasses and other local plant species. They also provide an opportunity for the Bangerang rangers to develop their traditional cultural land management practices

Rabbits

This year again through the dedicated efforts of the Native Vegetation Group we have continued to focus on rabbit control. We are constantly monitoring rabbit activity in the common land areas and this year is the second year where we believe we have destroyed almost all active burrows at this time of the year.

Other achievements of the NVG

- revegetation plantings and seed collection from rare, endangered plants
- thinning of red gum and lightwood seedlings to encourage the growth of larger trees
- Rehabilitating areas of soil disturbance
- Maintaining the Arboretum Garden with the assistance of the Garden Group
- Completed the 5-year update of the Common land Management Plan

Anyone who would like to help with this work is always welcome - usually 8.30 Friday mornings. Just come along!

All the work in the parklands is done by volunteers from our community. Thank you to all those who have participated in working bees and others who have contributed in various ways to maintaining the HP parklands.