

HAMILTON PARK ANNUAL GENERAL MEETING

10.00am – Saturday 25 October 2025

1. **Welcome and opening comments by the chairperson:** Ian O'Brien
2. **Apologies received**
3. Derek & Ruth Pendavigh, Els Pendavigh, Gaspari B, Graham Peacock, Damien Feehan.

4. **Present – List to be circulated**

<i>Susan Murane</i>	<i>Doug McKimmie</i>	<i>Tony Rak</i>	<i>Gill Authorp</i>
<i>Patrica Grosse</i>	<i>Elizabeth McKimmie</i>	<i>Graeme Butt</i>	<i>Tina Norton</i>
<i>Malcom Grosse</i>	<i>Sally White</i>	<i>Heath Meyers</i>	
<i>Margaret Butt</i>	<i>Donald White</i>	<i>Lexie Black</i>	
<i>Jo Dickson</i>	<i>Nicole Feehan</i>	<i>Pam Owen</i>	
<i>Ian Dickson</i>	<i>Peter Okeden</i>	<i>Dianne Peacock</i>	
<i>Peter Janas</i>	<i>Rewa Wallace</i>	<i>Doreen Wheeler</i>	

5. **Minutes of Annual General Meeting held on 9th November 2024**

Motion: That the minutes of the Annual General Meeting held at 26 Kurrajong Lane on Saturday 9th November 2024 be accepted as a true and correct record of that meeting.

Moved Tina N **Seconded** Doreen W

6. **Business arising from the above minutes to be discussed under 'General Business'**

7. **Reports:**

Chairperson's / Financial report: Ian O'Brien

8. **Adoption of the Audited Financial Statements**

Motion: That the audited financial statements of the Hamilton Park Co-operative Limited for the year ended 30th June 2025 as tabled, be adopted by the meeting.

- *Place the fuel cost for pumping water into the water storage section rather than parkland expenses. This will make it easier to calculate the total expenses for water each year.*
- *Pam Owen will assist with organising the financial statement to clean it up and itemized the expenses.*

Moved Ian Dickson **Seconded** Tony Rak

9. **Appointment of Auditor**

We have investigated the auditor requirement and have determined that as a small co-operative we are not required to have an audit carried out.

A small co-operative is defined as a having consolidated revenue of less than \$8 Million and consolidated gross assets of less than \$4 Million, fewer than 30 Employees.

A small co-operative can opt for a less expensive review or if it chooses prepare and lodge a simpler return.

It has been decided in the immediate future we will continue to have an audit done.

Motion: That **Prime Business group** be reappointed as auditors for the 2025-2026 period.

Moved Tina Norton **Seconded** Ian Dickson

10. Introduction of our bookkeeper Marion Rak

11. Other Reports:

Parklands report : Derek Pendavigh
Water report: Ian O'Brien
Playground report Ian O'Brien (for the team involved)

- *Add map of the water mains to the website. Encouraging people to not plant trees over the water mains.*

12. General Business:

1. H.P. Management Fees and Water Rates for 2023/2024.

Proposed to increase Annual Park Management fee and Water charge by current CPI (~3%)

New Park fee \$250 and Water \$1.15/kL

Moved Pam Owen **Second** Heath Meyers

2. Inclusion of Grants estate as members of HP co-operative. We expect that this will be completed this calendar year
3. At last year's meeting there was a question about HP having a Defibrillator. We have re-sorted, successfully this time to get a grant. This has been installed at the community area and is a locked enclosure. "000" will have details to enable you to unlock it and use it.

A short training session will be conducted at the conclusion of today's meeting.

4. Questions without notice.

- *Insurance, where are we at with coverage of the playground.*
- *\$30,000+ insurance per year.*
- *Should we have a sign up to say "use at your own risk, you are responsible for the supervision of your children". How to use the equipment safely.*
- *Replace the park benches around the park/dams (Malcom Grosse) to follow up with the wool mill.*

13. Election of Directors

Election of Directors to replace retiring directors be carried out in accordance with Rule 43

Keith Arnott (Retiring)
Ian Dickson (Retiring)
Euan White (Retired mid-year)

Nominations received in accordance with Rule 42 from -

Dianne Peacock (Standing for Re-election)
Ian O'Brien (Standing for Re-election)
Derek Pendavigh (Standing for Re-election)
Marion Rak (Standing for Re-election)
Alyse Owen (Standing for Re-election)
Els Pendavigh (Standing for Re-election)

Motion – "That the 2025/26 Board Members be elected."

- **Moved** Nikki Feehan **Seconded** Tony Rak

14. **Next Annual General Meeting** - to be held in October 2026