

## HAMILTON PARK ANNUAL GENERAL MEETING - MINUTES

10.00am – Saturday 23 October, 2021

Format - Zoom Meeting

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- **Welcome and opening comments by the chairperson:** Ian O'Brien.
- **Present** – Paul Sait, Trish Sait, Malcolm Grosse, Patricia Grosse, Nikki Feehan, Tina Norton, Doug McKimmie, Liz McKimmie, Ian Dickson, Colin Atkin, Ian O'Brien, Doreen Wheeler, Dianne Peacock, Bob Shaw, Charles DuBourg, Peter Ockenden, and Loretta Atkin.
- **Apologies received** – Judy Shaw, Dale Unwin, Robert Spencer, Ewan White, Carol Ockenden

- **Minutes of Annual General Meeting held on 7<sup>th</sup> November 2020**

Motion: "That the minutes of the Annual General Meeting held at the BBQ shed on Saturday 7<sup>th</sup> November 2020 be accepted as a true and correct record of that meeting. "

Moved – Tina Norton

Seconded – Trish Sait

Carried

- **Minutes of Extraordinary General Meeting held on 14<sup>th</sup> November 2020**

Motion: "That the minutes of the Extraordinary General Meeting held at the BBQ shed on Saturday 14<sup>th</sup> November 2020 be accepted as a true and correct record of that meeting."

Moved – Tina Norton

Seconded – Trish Sait

Carried

- **Business arising from the above minutes to be discussed under 'General Business'**

- **Reports:**

1. Chairperson's report: Ian O'Brien

- We survived the second year of Covid.
- We received a \$5,000 grant and have cleaned up our bushlands, ecologically.
- The newsletter has been well received thanks to Dianne Peacock and Doreen Wheeler.
- The 50<sup>th</sup> celebrations were cancelled again but the book has been progressing well.
- The Kurrajong Lane roadway has been partly fixed up and patched by Council.
- The Conveyancing process is working very efficiently
- Our Finances have been restructured so that we can determine the costs and revenue for each portfolio.
- Bob Shaw has resigned from the Board and he has assisted our community with grant applications
- Thanks to all the volunteers who work around the park – the Garden Club, the Native Vegetation group and those that turn up to working bees.

2. Treasurer's report: Bob Shaw to explain these reports to any residents

- Colin Atkin - Hamilton Park's aims and objectives are much wider than water systems and include all the myriad of activities of Board. This should be acknowledged on future financial reports
- Colin Atkin - A lot of drainage work along Henley Rd is the reason for the large cost increase in this item. This is a one off activity and payment
- Tina Norton - Land tax was zero in 2021 rather than over \$1,000 in 2020. We did not pay it until after the end of the financial year this year is the reason.

- **Adoption of the Audited Financial Statements**

Motion: "That the audited financial statements of the Hamilton Park Co-operative Limited for the year ended 30 <sup>th</sup> June 2021 as tabled, be adopted by the meeting."
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Moved – Paul Sait Seconded – Dianne Peacock	Carried
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- **Appointment of Auditor**

Motion: "That Prime Business Wangaratta be reappointed as auditors for the 2021-22 period. "
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Moved – Bob Shaw Seconded – Tina Norton	Carried
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- **Other Reports:**

3. Secretary's report: \_\_\_\_\_ Bob Shaw

As a Board we have been looking at placing all our Board records on Google drive. It is encouraging that the person who has offered to be Secretary in 21/22 has high level I.T. skills.

4. Bushland/Parkland report: \_\_\_\_\_ Charles DuBourg/Dale Unwin

- Report on website.
- Grasslands to be co-ordinated by Dale Unwin
- Charles mentioned the \$5,000 grant and the work done by the Board and all the volunteers has many benefits of reducing the fire hazard and improving growth of long term vegetation. We have had four working bees and the response has been excellent.
- The Native Vegetation group also do a lot of work around the park and thanks for their input and ongoing efforts
- The review of the Ham Pk. Management Plan was a long and intricate process completed by Colin Atkin (Chair), Peter Ockenden and Glenn Schofield and Lorraine Wisener. The Plan has been expertly compiled and well received by the Board. This was work completed over many months with input from many professional experts as well as lay residents. It is a document that sets the future directions environmentally with our Common Lands.

5. Infrastructure and maintenance report: \_\_\_\_\_ Ewan White

Ian O'Brien mentioned that we have materials to build seats around the park and the Board needs feedback as to the location of these seats.

6. Conveyancing \_\_\_\_\_ Doreen Wheeler

Doreen said it is running quite smoothly. The Board believes that there have been marked improvements in this area.

7. Water report: \_\_\_\_\_ Peter Ockenden and Ian O'Brien

- 7.1 Water Distribution (Peter Ockenden)

- Peter mentioned that we manage 6.5 km of pipeline in Hamilton Park as well as the 3.5km of pipes from the 15 Mile Creek to Hamilton Park.
- The work done on the outlet flows from both the bottom dam and middle dam has come to fruition. With the greater flow of water this year. Maintenance has been less due to this extra work.
- Most maintenance work has been the blockage of pipes.

- Peter Janas has cleaned out 19 blocked meters. We also used plumbers fewer times this year and tree roots seem to be the main problem. Reminder that drains on properties need to be kept open to let water flow unimpeded.
- DBYD has worked well.
- We are moving to a system of automatic Dial Before You Dig service maintenance where the Water Manager does not have to respond directly all the time. Hopefully this will reduce the heavy work load of the Water Distribution Manager.
- Water income this year is close to \$20,000 and the meters were read twice by the volunteers. Thank you
- Tina Norton congratulated the Water co-ordinators for a job well done for the major improvements over the last eight years in how we handle and distribute water.

## 7.2 Water Storages.(Ian O'Brien)

- Ian looks after the storage part of the water. We only made seven trips to the 15 Mile Creek which is a major improvement due to changes made at the 15 Mile Creek.
- The electronic link with the top tank has worked well.
- The idea of solar on the bottom dam has been postponed due to a reduction in electricity costs and we did not receive grants to help us with this project...
- Thanks to Peter for all his work on the water portfolio.
- Thanks to Doug Mc Kimmie for looking after the pumping at the 15 Mile Creek.
- Motion – “That the above reports numbered 1, 2, 3, 4, 5, 6, and 7 are accepted.”  
Moved – Trish Sait  
Seconded – Nikki Feehan Carried

### • **General Business:**

#### 1. H.P. Management Fees and Water Rates for 2021/2022.

- To remain the same for 2022

Motion – “That the Hamilton Park Management fee be \$230.00 for 2021/2022.”

Moved – Paul Sait

Seconded – Charles DuBourg

Carried

#### 2. Water Rates for 2021/2022

- To Increase from \$0.98 to \$1.03, which is a 5% increase.

Motion – “That the Hamilton Park water rates be \$1.03 for 2021/2022.”

Moved – Paul Sait

Seconded – Charles Du Bourg

Carried

#### 3. Any other business?

- Business arising from the 2 020.  
Helen Senior was trying to gain monies for the roads but this did not occur.
- Peter Janas is organising the pruning pile and a big thank you to him for all his work. So we will continue with this for the forthcoming year.

- Fifty Years celebration up date from Doreen Wheeler.

Roz Janas/Margaret Butt /Doreen Wheeler has almost finished the draft of the book and it will be passed to various local people to edit.

Perhaps there may be an autumn celebration?

We would like the Hamilton family here as well as some Melbourne/ex Ham Pk residents, so autumn 2022 is looking favourable.

A lot of memorabilia has been found which otherwise would have been lost.

Thankyou to Doreen Wheeler as the driving force behind the organisation of this celebration.

- **Election of Directors**

Election of Directors to replace retiring directors be carried out in accordance with Rule 43

Bob Shaw (Retiring)

Nominations received in accordance with Rule 42 from -

Dianne Peacock (Standing for Re-election)

Ian O'Brien (Standing for Re-election)

Doreen Wheeler (Standing for Re-election)

Ian Dickson - new - as a co-opted member

Paul Sait - new - to be on the Board

Motion – “That the 2021/22 Board Members as above be elected.”

Moved – Tina Norton

Seconded – Bob Shaw

Carried.

- **Next Annual General Meeting** - to be held in October 2022. (Hopefully face to face).
- **Meeting closed at 10.51 am.**