

MINUTES - HAMILTON PARK ANNUAL GENERAL MEETING

10.00am – Saturday 7th November 2020

BBQ SHED, Kurrajong Lane, plus some members on Zoom

- **Welcome and opening comments by the chairperson:** Ian O'Brien
- **Attending –** in person - Charles DuBourg, Bob Shaw, Ian O'Brien, Peter Janas, Peter Ockenden, Caroline Robertson
On Zoom - Doreen Wheeler, Patricia Grosse, Malcolm Grosse, Colin Atkin, Tina Norton, Nicole Feehan, Trish Sait, Ian Dickson, Lorraine and Terry Wisener, Liz McKimmie, Rob Spencer
- **Apologies received** - Judy Shaw, Frank, Wellman, Graeme Peacock, Dianne Peacock, Carol Ockenden, Corina Modderman, Werner Vogels, Dianne Jonkers, Phil Jonkers, Sheree McKenzie,

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- **Minutes of Annual General Meeting held on 26 October 2019**

The Minutes from 2019 were not on the website. Since shareholders did not have time to peruse these Minutes it was decided to make them available this week on the web and hold a special extraordinary meeting on Sat. Nov. 14th for this and other purposes.

- **Reports:**

Chairperson's report: Ian O'Brien Discussed and Tabled

Treasurer's report: Sheree McKenzie Discussed and Tabled.

1. Sheree was an apology for this meeting.
 2. The Audited Financial Statements which will be sent to every shareholder/resident, were tabled at the meeting.
 3. The Audited Financial Statements from 2019/2020 were not on the website for sufficient time. Since shareholders did not have time to peruse these Statements it was decided to make them available this week on the web and hold a special extraordinary meeting on Sat. Nov. 14th for this and other purposes.
 4. **Adoption of the Audited Financial Statements**
This was carried over until the Extraordinary General Meeting on Sat Nov 14th
- **Appointment of Auditor**
It was decided that we obtain quotes from some auditors to decide once the 2020/2021 Treasurer is elected.

- **Other Reports:**

Secretary's report: Bob Shaw. Discussed and Tabled

As part of this report it was decided on a Chairman's casting vote after a 7 to 7 deadlock that since the insurance costs have escalated dramatically that an Insurance Levy and an amount be written on the rates notices. This would make shareholders aware of the importance of this coverage by the Board of Management in the form of Public Liability Insurance for our residents and the Board.

Bushland/Parkland report: Bob Shaw. Discussed and Tabled

Water reports: Peter Ockenden and Ian O'Brien. Discussed and Tabled.

- Motion – Moved - Bob Shaw, Seconded C. Robertson — That the Reports provided be received. Carried
- Motion – Moved - C. Robertson, Seconded – P. Ockenden – That the Board accept a Vote of Thanks from the Hamilton Park Community for what they do. Carried

- **General Business:**

1. **Hamilton Park Common Lands Management Plan** – the various documents have been on the H.P. website for some time so that all shareholders can peruse them. Both Peter Ockenden and Colin Atkin as Chair of the subcommittee spoke about the creation and development of this report. The extra aim inserted in this second version of this plan was that the Common Lands are a community amenity. Community consultation was extensive before the plan was written as well as much discussion and questions from various professionals in the fields of land management and the environment.
2. **H.P. Management Fees and Water Rates for 2020/2021.** Water rates will increase according to the CPI every year. There is also a schedule of Maintenance Fees whereby the fees for Grants Estate residents will increase gradually to align with the fees charged for Hamilton Park residents. So, water rates remain largely like last year.
3. **Hamilton Park Pruning Pile** – Peter Janas has offered to oversee this project. The pruning pile will operate for the same three months in 2021 and there is the possibility of a donation box at the entrance of this facility

- **Election of Directors**

Election of Directors to replace retiring directors be carried out in accordance with Rule 43 -
Sheree McKenzie - (Retiring)
Peter Ockenden - (Up for re-election)
Euan White – (Up for re-election)

Nominations received in accordance with Rule 42 from -
Peter Ockenden - (Standing for Re-election)
Euan White - (Standing for Re -election)
Dale Unwin – (Standing for election)
Rob Spencer – (Standing for election)

Motion – “That the new Board Members be elected.” Moved Caroline Robertson, Seconded – Ian O’Brien. Carried.

- **Next Annual General Meeting** - to be held in October 2021.